Pre-Employment Transition Services for Students with Disabilities

Services described below are for students
- at least 14 years old
- who have a need for services
- who have an open case or
- who are potentially eligible for services

Job Exploration Counseling
Discuss career options and learn about in-demand jobs.
Students will identify where they are in the career planning process, complete interest inventories and conduct informational interviews. Students will communicate why employment matters.

Work-Based Learning
Experience and gain knowledge about the workplace.
Students will participate in work-site tours and job shadowing experiences at community businesses obtaining first-hand knowledge of work settings. Students will learn to display appropriate worksite behaviors and begin applying the knowledge and tools they learned.

Instruction in Self-Advocacy
Learn skills needed for greater independence.
Students will have an increased awareness of their rights and responsibilities. Students will learn leadership skills to support success in the workplace, explore and connect with leadership or peer mentoring groups in their communities to expand networks.

Counseling on Post-Secondary Opportunities
Explore training options available after graduation.
Students will understand post-secondary opportunities, including college/university and other adult learning options. Students will learn about financial literacy including budgeting, work incentives, and information about student aid options like the Free Application for Federal Student Aid (FAFSA) and scholarships. Students will also articulate differences between secondary and post-secondary support improving understanding of how accommodations work on campus (e.g., interpreting services, service animals, etc.)

Workplace Readiness Training
Improve social and independent living skills.
Students will understand appropriate work behaviors and demonstrate the ability to meet employer expectations. Students will participate in mock interviews, complete applications and resume templates, and may attend job fairs. Students will demonstrate knowledge of the impact of personal social media profile and other communication (e.g., appropriate email address, voicemail message, etc.)
How to Access Services

School staff can complete a Request for Pre-Employment Transition Services form for a student with a disability who is potentially eligible for vocational rehabilitation (VR) services and has a need for Pre-Employment Transition Services.

If a student already has an open case with OOD, work with the VR Counselor/VR Coordinator to request Pre-Employment Transition Services.

Serving Students All Across the State

Getting Involved is Easy!
1. For up-to-date information visit ood.ohio.gov/Transition-Students.
2. Check out our Pre-Employment Transition Services Fact Sheet and provider information.
   NOTE: You do not have to live in the county where a provider is listed.
3. Complete a Request for Pre-Employment Transition Services form.

OOD contracts with local providers for the provision of Pre-Employment Transition Services.
Do you know a student who?
- Is at least 14 years old, and
- Has a known or suspected disability e.g., learning, behavior, mental health, mobility, hearing, vision, etc., and
- Is interested in the world of work and needs help finding and/or keeping a job, or
- Is interested in additional training or education needed to prepare for a job after high school

Inviting OOD to be the vocational expert at your next meeting!
- Parent/teacher conference
- ISP/IEP meeting
- Transition fair
- Person-centered or treatment planning meeting

Connecting students with an OOD vocational counselor.
Individualized services may include:
- Help finding and/or keeping a job
- Career exploration
- Paid work experience
- Job shadowing
- Counseling on post-secondary options
- Work incentives planning

Helping students discover their career path.

Collaborating with OOD and Participation in Transition Services CAN HELP A STUDENT FIND THE RIGHT JOB.
Completing an Application is as Easy as 1, 2, 3

1 Identify a student
A student's SSN and parent/guardian signature will be needed to open a case.

2 Download an application for services
Visit ood.ohio.gov to download an application by searching "application for services".
Or talk with an OOD liaison to assist with the application process.
To learn who is assigned to your school or area, call 1-800-282-4536.

3 Send application with records securely to the designated e-mail or fax assigned to your county (see map below):
Speed up the eligibility process by attaching one or more of the most recently signed:
- School records (e.g., ETR, IEP, 504)
- County board records (e.g., C/OEDI, ISP, C/FED)
- Other medical records and/or evaluations (e.g., psychological evaluation, audiogram)

While OOD can take an application at any time, coordination of transition services is most effective when applications are received as early as possible in the school year.

OOD serves all 88 counties in Ohio

NW: ood.NWMedicalFax@ood.ohio.gov;
   614-985-9649
NE: ood.NEMedicalFax@ood.ohio.gov;
   614-985-7840
EC: ood.EMedicalFax@ood.ohio.gov;
   614-985-8370
SW: ood.SWMedicalFax@ood.ohio.gov;
   614-985-8682

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@OhioOOD

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